

Job Description – Finance & Accounting

- **Job Role:** Finance and Accounting
- **Location:** Sec- 14, Dwarka, Delhi
- **CTC:** 5 LPA
- **Experience:** Minimum 4 yrs. experience as a financial accountant
- **Roles & Responsibilities**
 - Account analysis , auditing and preparing monthly financial reports.
 - Vendors payments including foreign remittances.
 - Bank related correspondence & reconciliations.
 - Handling all TDS requirements.
 - Monitoring all input credit related transactions w.r.t GST and applicability of reverse charge as per RCM.
 - Support on Statutory Compliance like GST, TDS, STPI etc.
 - Should be able to work independently within defined TAT with complete accuracy.
- **Skills & Requirement:**
 - Bachelor's degree in finance required.
 - Good knowledge of MS Excel and should be able to pass the appropriate accounting entries independently.
- **Industry Type:** Freight Forwarding
- **Vertical:** Accounting & Taxation