

Job Description-OSCM

Job Title: Site Manager – CKD/SKD Operations (Outbound Supply Chain)

Experience Required: 4 years in Outbound Supply Chain Operations- Auto vertical

Job Location: Ennore, Chennai

Salary: upto 8 LPA

Job Responsibilities:

Operational Management:

- Oversee daily CK/SKD operations, including packaging, labelling, inventory, and dispatch processes.
- Ensure timely and accurate execution of outbound supply chain activities.
- Monitor and manage workflow to meet client-specific service-level agreements (SLAs).

Team Supervision:

- Lead, train, and supervise on-ground teams to ensure optimal performance.
- Coordinate with internal and external stakeholders for smooth operations.
- Resolve any team-related challenges while fostering a collaborative work environment.

Process Optimization:

- Identify bottlenecks and implement solutions to improve operational efficiency.
- Maintain and improve standard operating procedures (SOPs) for SKD/CKD processes.

Quality and Compliance:

- Ensure compliance with safety, quality, and environmental standards.
- Conduct periodic audits and assessments to maintain operational excellence.

Reporting and Analysis:

- Prepare and present periodic operational reports to senior management.
- Track and analyse key performance indicators (KPIs) to measure success and identify areas for improvement.

Client Management:

- Act as the primary point of contact for client queries and requirements.

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- Ensure client satisfaction through proactive communication and efficient service delivery.

Qualifications and Skills:

- Bachelor's degree
- 3-4 years of experience in logistics operations, preferably in outbound operations.
- Strong understanding of CKD/SKD/CBU packaging and dispatch requirements.
- Excellent leadership, organizational, and problem-solving skills.
- Proficient in MS Office and supply chain management software/tools.
- Ability to manage multiple stakeholders and work under pressure.
- Hands-on experience with ERP systems or warehouse management systems (WMS).